

START HERE*

*and get ready to go places

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A truly international presence

Mallesons Stephen Jaques is Australia's most successful commercial law firm, with a strong focus on major corporations and financial institutions in Australia and Asia. We have offices in Sydney, Melbourne, Brisbane, Canberra, Perth, Hong Kong, Beijing, Shanghai and London.

Our main hub in Asia is Hong Kong. Today, Mallesons is one of Hong Kong's 10 largest commercial law firms, and frequently used by Chinese companies listed on the Hong Kong Stock Exchange.

With our increased presence and commitment to Hong Kong and mainland China, our reputation and credentials have grown. In the region, we have a strong base of local and international clients, and we are increasingly servicing our Australian clients offshore. In addition, we regularly complete transactions in other jurisdictions in Asia such as Korea, Singapore, India and Malaysia. This allows our lawyers to develop a breadth and depth of expertise across these jurisdictions.

We have advised on some of the most significant and innovative transactions of recent times. Additionally, our Australia and Asia practice areas provide challenging opportunities for our lawyers to be involved in cross-border work in all our office locations.

["Mallesons commitment to excellence ensures that it comfortably retains its crown as the leading Australian firm..." PLC Global 50 2009](#)

Areas of practice

Our lawyers work across a range of commercial legal disciplines:

- Mergers & Acquisitions
- Banking & Finance
- Dispute Resolution
- Competition
- Technology, Media & Telecommunications
- Property, Construction & Environment
- Tax

What do we look for?

It's exciting. From the outset, you're given responsibility, autonomy and client contact and you're also made to feel like an integral part of the team.

If you relish the prospect of being involved in cutting edge legal work, learning from experts at the top of their game and working in a fast paced environment, you're just the sort of person we'd like as a Mallesons clerk or graduate.

We'd expect you have to performed well at university and demonstrate a real interest in commercial law in Australia and Asia. And we'd hope you would be excited by the opportunity to step outside your comfort zone, develop new skills and work closely with really switched on people who take great pride in delivering first class legal expertise.

It's not just exam results though that make you a good candidate for Mallesons – we're also interested in your life experiences, your interests outside work and the issues you are passionate about.

Our graduates tell us Mallesons is an exciting place to work - our people are friendly, approachable and down to earth and we're looking for similarly minded people who will be proud to work for and represent our firm.

The qualities we value are commitment, passion, teamwork and the ability to think laterally. Our clients expect not only superior legal knowledge, but excellence in the application of that knowledge to their often complex legal needs.

Mallesons is a work environment that will challenge your mind and capabilities, but also offers the support of a strong team culture to help you succeed.

If this sounds like you, why not talk to one of our graduate resourcing consultants or contact us by visiting our website, www.mallesons.com/careers

Summer clerkship program

Applications open: 30 June 2010

How to apply: Via our online application system at www.mallesons.com/careers

Mallesons conducts behavioural based interviews. There are generally two rounds of interviews with the first round conducted by a partner and solicitor from our Recruitment Committee.

Second round interviews are hosted by a partner and a solicitor usually from a practice group in which the candidate has expressed an interest.

Throughout the recruitment process we host social events to enable you to meet our team in an informal setting.

Details of the summer clerkship program

Our standard summer clerkship program is made up of 2 rotations over 11 weeks. We recognise that you may have other commitments during the summer like mooting, holidays, overseas clerkships, summer school. We therefore offer part time clerkships or the opportunity to do a 5 week clerkship in December or January.

How it works

We've designed a program to help you make the most of your time with us. During your clerkship, you'll learn:

- The day-to-day skills to get you started – taking instructions, meeting with clients, drafting memos and documents, managing your practice and professional relationships.
- The core practice teams at Mallesons – who they are, what they do, how they're structured, the clients they work for, and of course, your role within them
- Our culture – working within your team, you'll be exposed to (and encouraged) to get actively involved in the many activities and events that help create the unique culture of Mallesons.
- Our people – you'll find that people from every part of the business will help you along, sharing their knowledge, and ensuring you have everything you need to fit in, and do well.

- The ‘nuts and bolts’ – our technology, financial systems, research and support resources, firm policies, procedures and the structure and approach of the firm itself.

Your role

Clerks usually work in one or two different practice groups, depending on the length of the clerkship.

You'll be allocated a supervisor in each of your practice groups, and you'll work closely with the partners, senior associates and solicitors in that team. It's a hands on role, so you'll not just be watching from the sidelines. You'll be actively involved in telephone conversations, meetings, client visits and the deals or matters the team is working on.

Every clerk at Mallesons receives feedback. Informal feedback is also provided on the job from partners, senior associates or solicitors talking you through the work you do.

Our people have the opportunity to get involved in the many social and sporting activities that go on in the firm as well as the broader community in which we live – so it's not all hard work. We really encourage you to get involved and enjoy yourself.

2010 International Graduate Program

All graduates who start with the firm will be involved in our new International Graduate Program. The International Graduate Program is a market leading program aligned with Mallesons' 3 x 6 month graduate rotation system, and is designed to help our graduates become successful lawyers in an international market.

Three exciting programs support the graduate experience; and are designed to build on a practical understanding of, and skills in, our areas of legal practice. These programs are aligned with the rotation system, to ensure that your learning is closely linked to your “on the floor” graduate experience.

LAUNCH - delivered intensively over four weeks, Launch provides all the knowledge graduates need about the firm, their office, and our policies, processes and procedures.

FUNDAMENTALS - this 18 month program focuses on building the knowledge and skills required regarding our business and the legal industry. The sessions focus on essential practice skills, as well business and legal essentials.

PATHWAYS - in-team, rotation based learning, conducted over a six month period, that focuses on the specific knowledge and information needed to be successful in each rotation.

Graduates will have the opportunity to apply to complete a rotation in one of our interstate or overseas offices. Our International Graduate Program promotes and supports the mobility of our staff across our offices by providing an integrated, firmwide program.

Each graduate is allocated a supervising partner and a buddy who is there to provide support, advice and guidance where needed.

As part of the International Graduate Program, we also offer **Practical Legal Training (PLT)** for our Australian law graduates. PLT ensures that you meet the practical requirements for admission to legal practice. Mallesons PLT is a customised, in-house program conducted in association with the College of Law.

Mallesons in the Community

Mallesons people are proud of the ongoing contribution they make to the community and they view this contribution as a natural and central part of their professional responsibilities.

The firm's preferred charitable targets are to:

- Help alleviate poverty and improve community welfare, and
- Help children and young people at risk.

Over 600 of our partners and staff volunteer in a range of activities through the Mallesons in the Community program, which includes the Australian Red Cross Good Start Breakfast Club; the Wishgrants programme for the Starlight Children's Foundation and the Australian Red Cross Telecross initiative.